



Cain Memorial African Methodist Episcopal Church

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Rev. Dr. Timothy O. Coston, Jr.

Official Board Monthly Report of Finances and Activities

To Reverend Dr. Timothy O. Coston, Jr. and the Members of the Official Board:

We the members of the _____ submit the following report for the month of _____ in the year of 2021. The number of members in attendance for the month reported is _____. The number of members in the organization is _____.

FINANCIALS:

Total Funds carried over from previous month: \$ _____

Funds Raised in the past 30 days \$ _____

\$ _____

Total Funds Expended This Month: (detailed Account)

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenses \$ _____

Total Balance \$ _____ (current on hand balance, this amount should be the same as what Finance Committee has recorded).

ACTIVITIES:

During past 30 days: _____

Activities planned for next 30 days: _____

Auxiliary problems requiring Official Board involvement: _____

Report submitted by:

Date: _____